

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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**February 24, 2004**

**FROM: THOMAS R. LAURIN, DIRECTOR  
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

**SUBJECT: CONTRACT WITH ST. JOHN OF GOD HEALTH CARE SERVICES FOR RE-  
ROOFING THE PORTION OF THE FACILITY CONTAINING THE MEETING  
ROOM**

**RECOMMENDATION:** Approve Contract with St. John of God Health Care Services (SJGHCS), non-profit organization for re-roofing the portion of the facility containing the meeting room, in the amount of \$3,500, and for maintenance and operation of the facility for the provision of alcohol and drug recovery services to the residents of the cities of Victorville, Hesperia, and surrounding unincorporated areas in the First Supervisorial District.

**BACKGROUND INFORMATION:** Each year the County receives an entitlement grant under the Community Development Block Grant (CDBG) program to allow the funding of activities that benefit low-and moderate-income persons. During the preparation of the County's annual CDBG program application, interested groups, including community-based organizations, submit applications to receive funding for specific projects. After an initial evaluation by ECD staff concerning CDBG program eligibility, project proposals are submitted to the Board of Supervisors for funding consideration. The list of approved project proposals are submitted to the U.S. Department of Housing and Urban Development (HUD) in the form of an annual CDBG Action Plan under the County five-year Consolidated Plan. As part of the County's Consolidated Plan for FY 2002-2003, the Board of Supervisors allocated \$3,500 in CDBG funds for re-roofing a portion of the SJGHCS facility located at 13333 Palmdale Road, Victorville. The City of Hesperia allocated an additional \$2,500 for improvements to the facility and St. John of God Health Care Services contributed \$15,980. The total amount available for this project is \$21,980. SJGHCS provides alcohol and drug recovery services in the Cities of Victorville, Hesperia, and surrounding unincorporated areas of the First Supervisorial District.

Under this contract, SJGHCS will provide construction management services for the project. County and City will ensure compliance with Federal Labor Standards Provisions. SJGHCS will continue to maintain and operate the facility for one (1) year from the date of completion of the facility improvements. The contract specifies the terms and assurances necessary for compliance with County requirements and CDBG program regulations.

**REVIEW AND APPROVAL BY OTHERS:** This contract has been reviewed and approved by Deputy County Counsel, Michelle D. Blakemore (909-387-5455) on January 12, 2004; the Department of Economic and Community Development's Contract Compliance Designee, David Larsen (909-388-0959) on January 29, 2004; and by the County Administrative Office, Patricia M. Cole, Administrative Analyst III (909-387-5346) on February 9, 2004.

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FINANCIAL IMPACT: CDBG funds in the amount of \$3,500 have been allocated for this project and were budgeted in the Department's FY 2003-04 Budget (SBA-ECD). This action has no effect on the County General Fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by CDBG federal funds for fiscal year 2002-2003.

SUPERVISORIAL DISTRICT(S): 1<sup>st</sup>.

PRESENTER: Thomas R. Laurin, Director, 388-0808.